

# Staff self-testing programme

Useful tips about the process for  
staff with GOSH email address

December 2020

# Forms QR Codes for staff with GOSH e-mail

## Home Testing Agreement Form



For iOS devices on iOS 10 or earlier, you will need an app, such as *QR Code Reader & Code Scanner*, to scan the QR code.



For Android devices on Android 9 or less, you will need to an app, such as *Kaspersky's QR Code Reader and Scanner*, to scan the QR code.

### Home Testing Agreement Form: Staff with GOSH email

All patient-facing staff members across London are being offered the opportunity to take regular Covid-19 tests, even if they don't have symptoms. This is called home testing, and it helps to protect patients and other staff members from the risk of infection. Home testing uses a new Point of Care Test, called Lateral Flow Antigen Testing Devices, sometimes known as LFDs. You should complete two of these tests each week, ideally within the 12hr period before coming in for work. Participation is not mandatory however you are encouraged to take part by the Trust.

More information can be found at:

[http://goshweb.pangosh.nhs.uk/news\\_and\\_events/Documents/FAQs%20for%20Staff%20on%20COVID-19%20self-testing.pdf](http://goshweb.pangosh.nhs.uk/news_and_events/Documents/FAQs%20for%20Staff%20on%20COVID-19%20self-testing.pdf)

And this video shows how to carry out a test

<https://learninghub.nhs.uk/self-swab>

Remember, if you develop symptoms of covid-19 (new persistent cough, temperature, loss of sense of taste or smell) you must inform your line manager and arrange a PCR (hospital) test.

Hi [redacted], when you submit this form, the owner will be able to see your name and email address.

\* Required

1. I agree to take part in the asymptomatic staff COVID-19 testing programme. I understand that this is optional and that I can stop participating at any point, although by opting in there is an expectation that I will continue for 12 weeks. \*

You only need to complete the Agreement Form once. Please read it thoroughly before submitting it.

# Forms QR Codes for staff with GOSH e-mail

## Home Testing Result Reporting



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For Android devices on Android 9 or less, you will need to an app, such as *Kaspersky's QR Code Reader and Scanner*, to scan the QR code.

### Home Testing Result Reporting: Staff with GOSH email

You should complete two tests each week, ideally within the 12hr period before coming in for work.

If you develop symptoms of covid-19 (new persistent cough, temperature, loss of sense of taste or smell) you must inform your line manager and arrange a PCR (hospital) test. DO NOT COME TO WORK WITH SYMPTOMS even if you have had a negative home test.

More information can be found at:

[http://goshweb.pangosh.nhs.uk/news\\_and\\_events/Documents/FAQs%20for%20Staff%20on%20COVID-19%20self-testing.pdf](http://goshweb.pangosh.nhs.uk/news_and_events/Documents/FAQs%20for%20Staff%20on%20COVID-19%20self-testing.pdf)

And this video shows how to carry out a test

<https://learninghub.nhs.uk/self-swab>

Hi Daiana, when you submit this form, the owner will be able to see your name and email address.

\* Required

1

Date of test \*

Please input date in format of dd/MM/yyyy

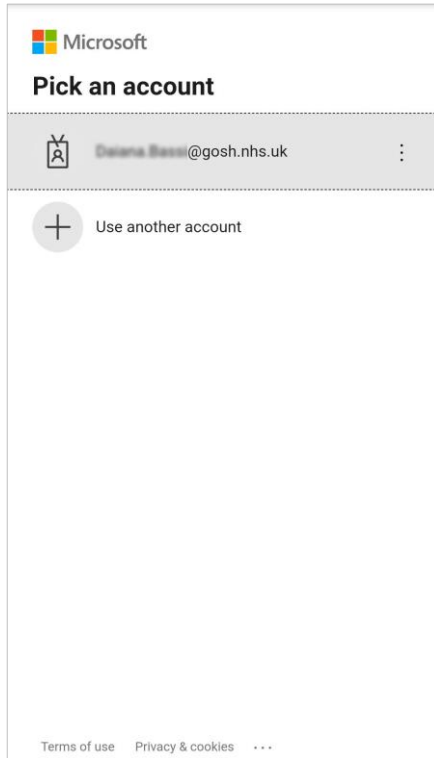


2

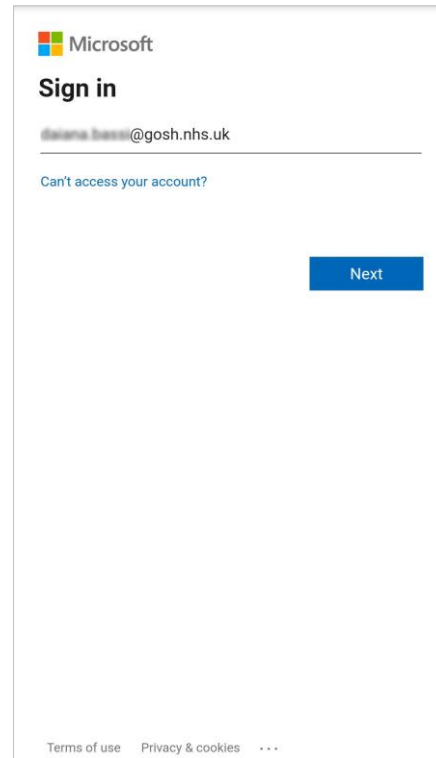
Please read the result reporting form thoroughly before submitting it.

# 1/4 Forms Sign In – Staff with GOSH e-mail

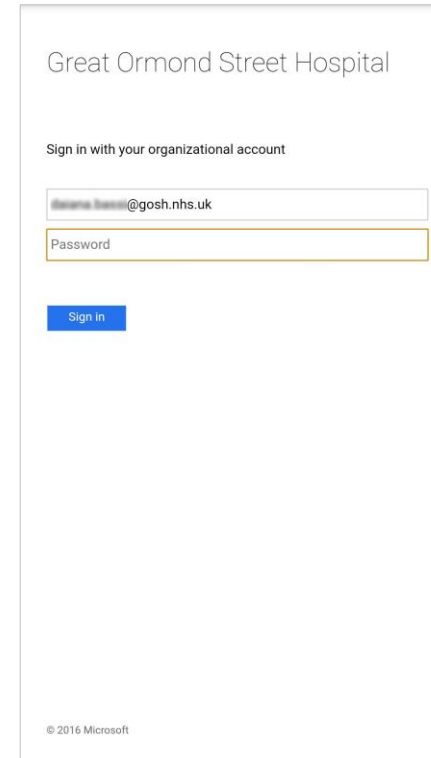
For staff with GOSH e-mail and Office 365



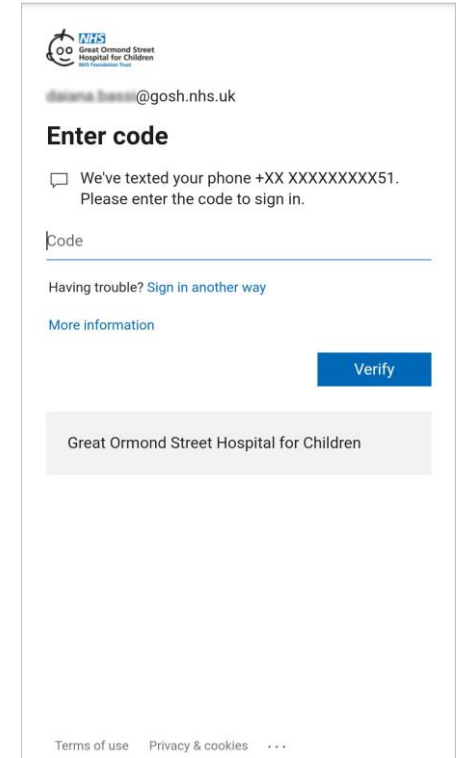
If you have more than one Microsoft account linked to your device, please pick the GOSH one, or select 'Use another account'.



Enter your GOSH e-mail, tap 'Next'.



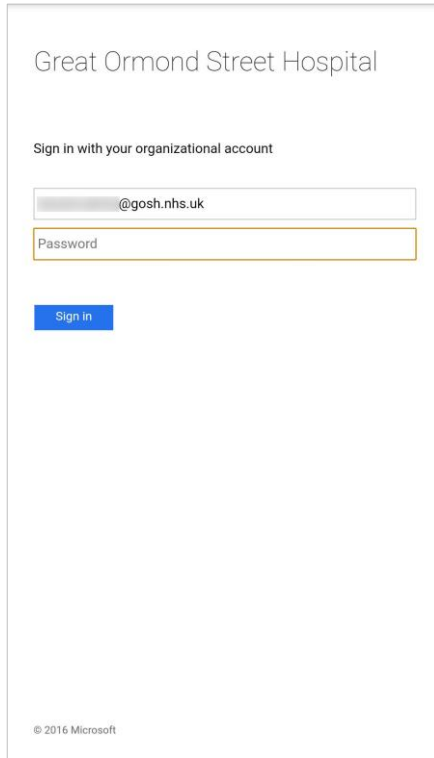
Enter your GOSH password and then 'Sign in'.



If your GOSH account has two-factor authentication enabled, you will be asked to enter the code sent to your phone number. Otherwise, this step will be skipped.

# 2/4 Forms Sign In – Staff with GOSH e-mail

For staff with GOSH e-mail but NO Office 365



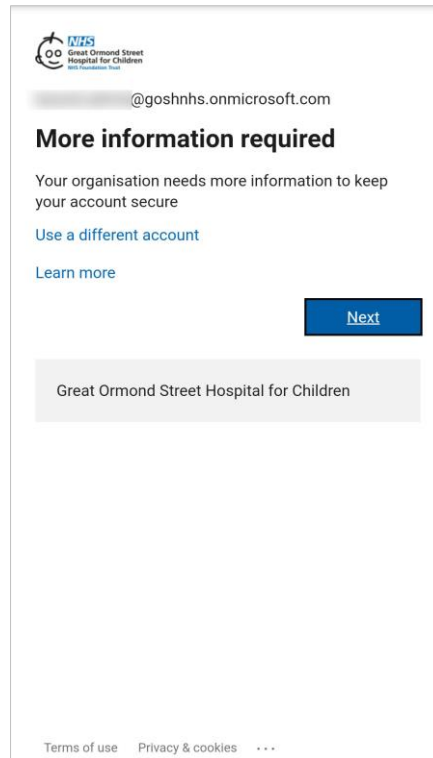
Great Ormond Street Hospital


Sign in with your organizational account

[Sign in](#)

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Enter your GOSH e-mail address and password.



 Great Ormond Street Hospital for Children NHS Foundation Trust

@goshnhs.onmicrosoft.com

**More information required**

Your organisation needs more information to keep your account secure

[Use a different account](#)

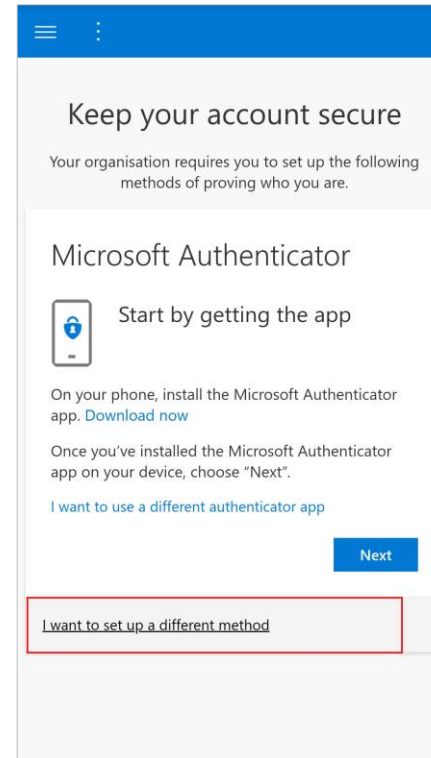
[Learn more](#)

[Next](#)

Great Ormond Street Hospital for Children

[Terms of use](#) [Privacy & cookies](#) ...


Tap 'Next'.



[Keep your account secure](#)

Your organisation requires you to set up the following methods of proving who you are.

**Microsoft Authenticator**

 Start by getting the app

On your phone, install the Microsoft Authenticator app. [Download now](#)

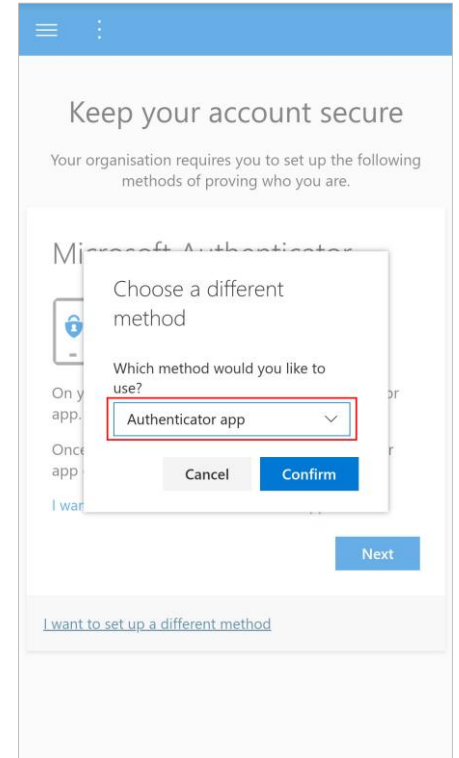
Once you've installed the Microsoft Authenticator app on your device, choose "Next".

[I want to use a different authenticator app](#)

[Next](#)

[I want to set up a different method](#)

Select the option 'I want to set up different method' and tap 'Next'.



[Keep your account secure](#)

Your organisation requires you to set up the following methods of proving who you are.

**Microsoft Authenticator**

Choose a different method

Which method would you like to use?

[Cancel](#) [Confirm](#)

[Next](#)

[I want to set up a different method](#)

Use the drop down menu to select the option 'Phone'.

# 3/4 Forms Sign In – Staff with GOSH e-mail

For staff with GOSH e-mail but NO Office 365

Keep your account secure

Your organisation requires you to set up the following methods of proving who you are.

Microsoft Authenticator

Choose a different method

Which method would you like to use?

Phone

On your app. Once you tap 'Next', you'll receive a 6-digit code to enter in the app.

I want to set up a different method

Keep your account secure

Your organisation requires you to set up the following methods of proving who you are.

Microsoft Authenticator

Choose a different method

Which method would you like to use?

Phone

On your app. Once you tap 'Next', you'll receive a 6-digit code to enter in the app.

I want to set up a different method

Tap 'Confirm'.

Keep your account secure

Your organisation requires you to set up the following methods of proving who you are.

Phone

You can prove who you are by answering a call on your phone or texting a code to your phone.

What phone number would you like to use?

United States (+1)

Enter phone number

☒ Text me a code

☐ Call me

Message and data rates may apply. Choosing Next means that you agree to the [Terms of service](#) and [Privacy and cookies statement](#).

Next

I want to set up a different method

Enter your mobile number and pick the option 'Text me a code'.

Keep your account secure

Your organisation requires you to set up the following methods of proving who you are.

Phone

We just sent a 6-digit code to +44 . Enter the code below.

Enter code

[Resend code](#)

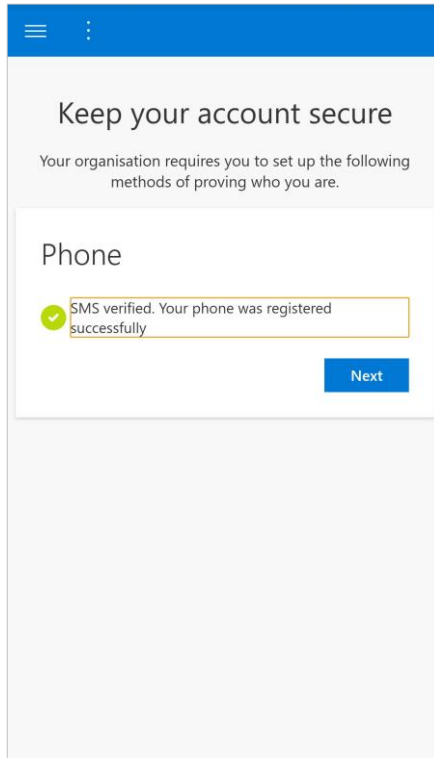
Back Next

I want to set up a different method

Enter the code and tap 'Next'.

# 4/4 Forms Sign In – Staff with GOSH e-mail

For staff with GOSH e-mail but NO Office 365



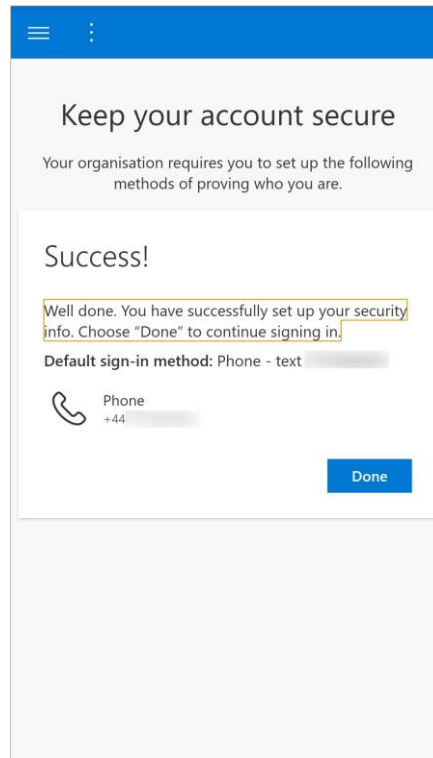
Keep your account secure

Your organisation requires you to set up the following methods of proving who you are.

Phone

✓ SMS verified. Your phone was registered successfully

Next



Keep your account secure

Your organisation requires you to set up the following methods of proving who you are.

Success!

Well done. You have successfully set up your security info. Choose "Done" to continue signing in.

Default sign-in method: Phone - text

Phone  
+44

Done

Next time you need to sign in to access your account, you will be sent a 6-digit code to the number you registered.